

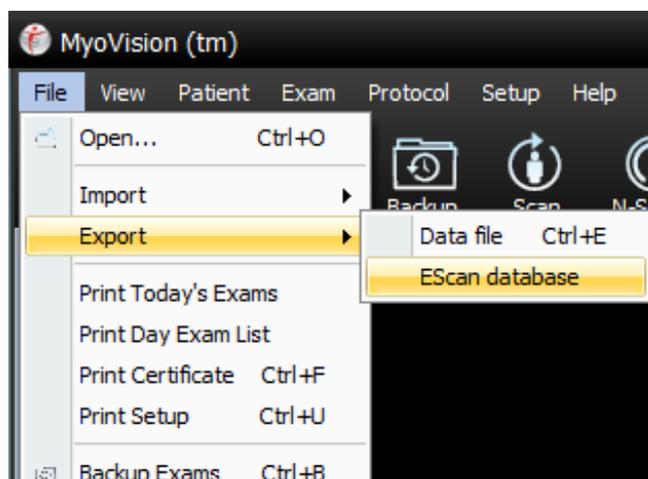
Export EScan Database

Last Modified on 01/15/2018 2:38 pm PST

Whenever you use EScan to email a patient test from the MyoVision software, the software automatically keeps a record of the fact and stores it in a database. This article will show you how to view and export that database so you can see who you have emailed. This is a great way to keep track of people who you have interacted with at fairs.

File > Export > EScan Database

Open the file Menu, hover over Export, and select EScan database



EScan Database

The EScan database window will pop up. You can resize the window to view all columns.

You can sort the rows by clicking on any of the column headers, allowing you to sort by Date, First Name, Last Name, etc.

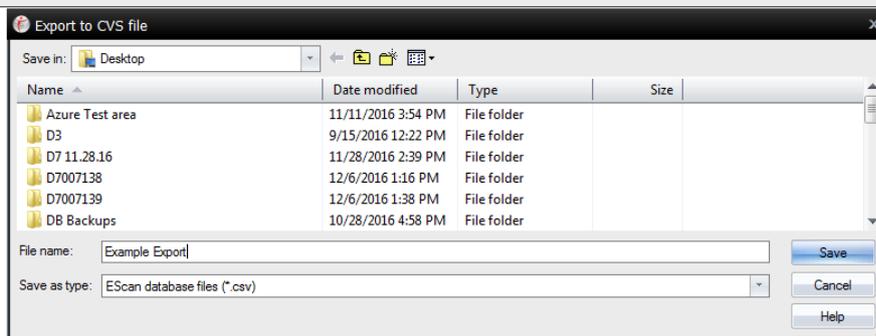
Date	First Name	Last Name	Extra Info	To	Notes	From
08/16/16 10:35:01 AM	Support	Myo	Example	support@myovision.com		support@myovision.com
08/16/16 10:35:43 AM				support2@myovision.com		support@myovision.com
08/26/16 10:38:02 AM				support2@myovision.com		support@myovision.com
08/30/16 04:27:01 PM				support2@myovision.com		support@myovision.com
08/30/16 04:33:53 PM				support2@myovision.com		support@myovision.com
09/29/16 10:22:12 AM				support2@myovision.com		support@myovision.com
12/06/16 03:56:39 PM				support2@myovision.com		support@myovision.com
12/14/16 10:06:40 AM				support2@Myovision.com		support@myovision.com

Export

To export the information into an excel sheet:

- Select the rows of data you want to export.
- CTRL + Click to select multiple individual rows
- SHIFT + Click to select a range of rows.
- Click Export
- Name the file and click save

Date	First Name	Last Name	Extra Info	To	Notes	From
08/16/16 10:35:01 AM	Support	Myo	Example	support@myovision.com		support@myovision.com
08/16/16 10:35:43 AM				support2@myovision.com		support@myovision.com
08/26/16 10:38:02 AM				support2@myovision.com		support@myovision.com
08/30/16 04:27:01 PM				support2@myovision.com		support@myovision.com
08/30/16 04:33:53 PM				support2@myovision.com		support@myovision.com
09/29/16 10:22:12 AM				support2@myovision.com		support@myovision.com
12/06/16 03:56:39 PM				support2@myovision.com		support@myovision.com
12/14/16 10:06:40 AM				support2@Myovision.com		support@myovision.com



Review

Navigate to where the file was saved.

