How to Import Patient Files

Summary

This document shows you how to import patient exam files (.wst) individually or to import all data files in a single folder

Need to Export Files? See our support article How to Export Patient Files

Before you Begin

1. **IMPORTANT**: Backup your Database prior to importing exams. It is possible to overwrite files which will result in loss of data
   - Backup and Restore a Patient Database
2. **IMPORTANT REMINDER:** Depending on country, state, or local laws you may be required to get patient consent prior to sharing or sending their data. **Please abide by these laws.**
3. **IMPORTANT**: Make sure **both** computers have the latest version of the MyoVision software. Download here: https://www.myovision.com/download.html
   - How Do I Check My Software Version?
   - Updating Your MyoVision Software
4. Have the files or folder accessible on the computer
5. Open MyoVision

How to Import Patient Exam Files

Import Specific and/or Individual Exam Files
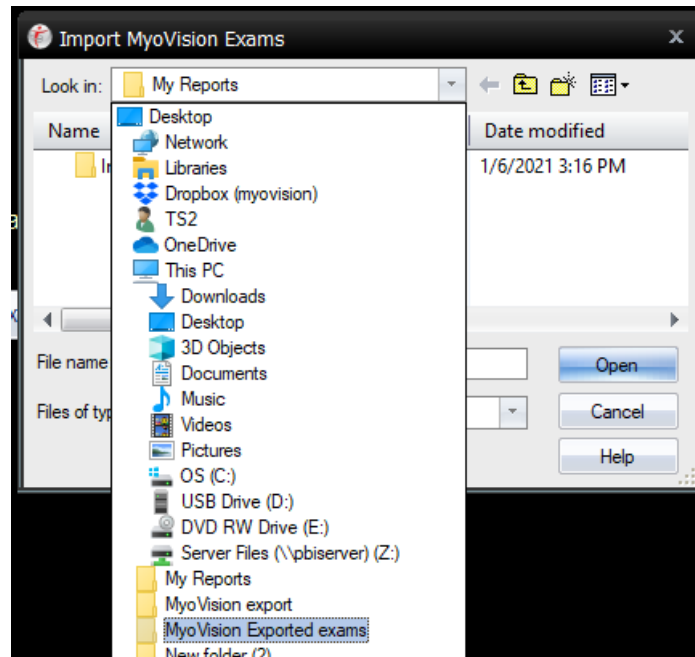
1. Choose the option Import Individual Files

- Click on the drop-down menu "File"
- Choose "Import" then "Individual Files"
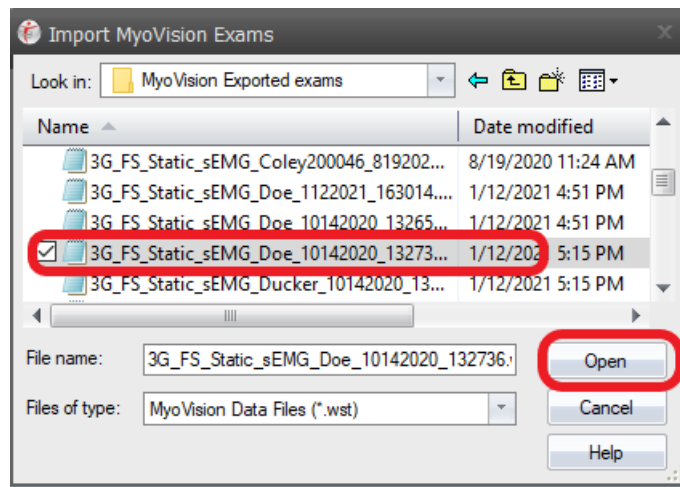 - You can also press the control and I keys on your keyboard at the same time
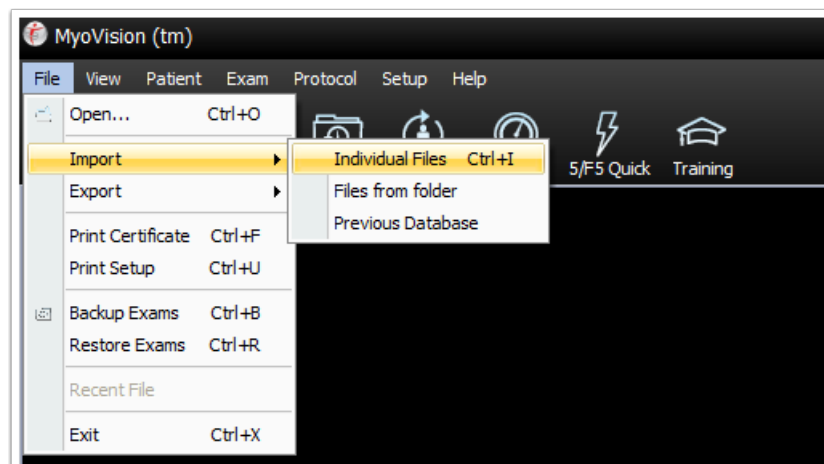
2. Navigate to the folder that contains the exams

- Click on the arrow for the drop-down box and choose the location the exams are saved in
  - This can be a folder or a folder on a USB drive, depending on where the exams are saved
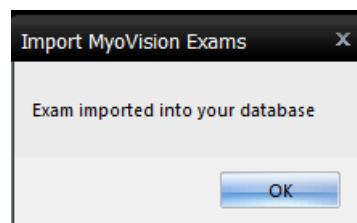

3. Choose the exam to import

- Click the exam to import then click Open
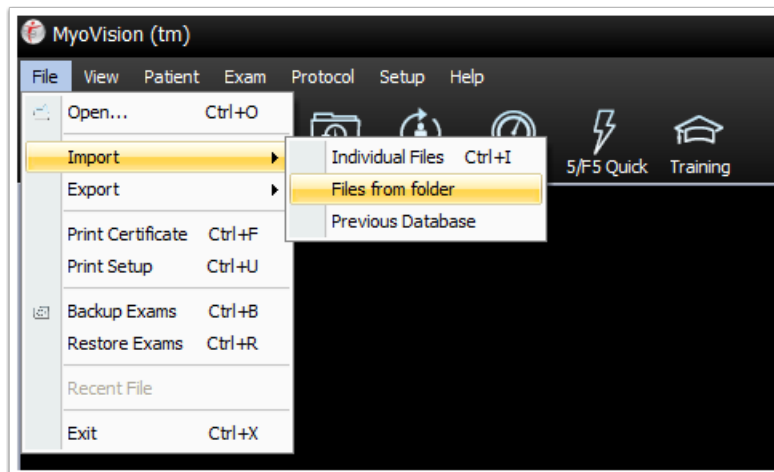

4. Confirm Import

- The software will confirm when the import is complete
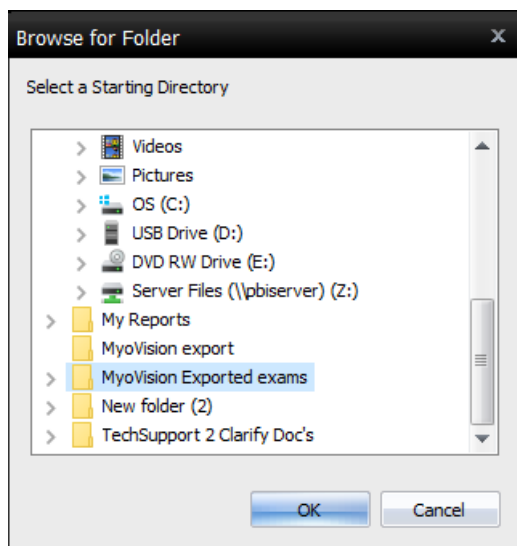
Import All Files in a Folder

1. Choose the option Import Files from Folder

- Click on the drop-down menu "File"
- Choose "Import" then "Files from Folder"

2. Navigate to the Folder

- Click on the folder that contains the files you want to import then click "OK"
- **NOTE**: If an exam is already found in the database it will not import and will show during the confirmation

3. Confirm import

- The software will show how many exams were Imported from the chosen folder, if there are any errors, and if any exams are already in the database.

MyoVision SW ✕

Of the 24 exams processed:
5 Exams imported
0 Files with errors
19 exam already found in database.

OK