How do I change where DynaROM Interpretation Reports save to?

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<u>Summary</u>

This document explains how to change the default save location for local DynaROM interpretation reports.

Before you Begin

- 1. Make sure you have the latest version of the MyoVision software registered for Feature Pack C or later. Download here: https://www.myovision.com/download
 - How Do I Check My Software Version or Feature Pack?
 - Updating Your MyoVision Software
 - How Do I Enter my Software Registration Key?
- 2. Ensure that Microsoft Word is installed and setup
 - If you have a new laptop or have never used Word before, open MS Word prior to creating the report to go through the setup prompts.
 - How do I install Microsoft Word?

How to change the default save location for Local DynaROM Interpretation Reports

1. Create folder for Interpretation Reports

If unsure how to create a new folder, see the Microsoft support document:
Create a new folder before you save your document by using File Explorer

2. Open Exam Interpretation Settings, Local

• Setup > Settings > Exam Interpretation > Local



3. Uncheck the box for "Use Desktop 'My Reports' Interpretation folder"

Local Exam Interpretation settings	×
Installed Microsoft Office component	
Word 2016 Installed	
You have everything required to start using the Interpretation feature.	
Report Output Location:	
C:\Users\Kelly\Desktop\My Reports\Interpretation	-
Template	
C:\WinScan98\Template\	
📋 Use Desktop 'My Reports' Interpretation folder.	
Skip Microsoft Office verification	
Show keyboard short-cut prompt	
Require 8 Cervical and 6 Lumbar exam pages to generate report.	
Online Help Close	

- 4. Change default report file location
 - Click the button below "Report Output Location:" labeled "..."

Local Exam Interpretation settings	x
Installed Microsoft Office component	
Word 2016 Installed	Т
You have everything required to start using the Interpretation feature.	1
Report Output Location:	
C:\Users\Kelly\Desktop\My Reports\Interpretation	
Template	
C:\WinScan98\Template\	
Use Desktop 'My Reports' Interpretation folder.	
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Show keyboard short-cut prompt	
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Online Help Close	

5. Choose new file location

- Highlight the new file location then click "OK"
- •



6. Confirm the location is correct then close settings

- The new folder location will show under "Report Output Location:"
- Click "Close"

Local Exam Interpretation settings X
Installed Microsoft Office component
Word 2016 Installed
You have everything required to start using the Interpretation feature.
Report Output Location:
C:\Users\Kelly\Documents\1 DynaROM Reports
Template
C:\WinScan98\Template\
Use Desktop 'My Reports' Interpretation folder.
Skip Microsoft Office verification
Show keyboard short-cut prompt
Require 8 Cervical and 6 Lumbar exam pages to generate report.
Online Help Close 2